

Meeting: CHIPPENHAM AREA BOARD

Place: Kington Langley Village Hall, Church Rd, Kington Langley, Chippenham
SN15 5NJ

Date: Monday 30 June 2014

Time: 6.30 pm

FUNDING APPLICATION FORMS

Relating to item 14 on the agenda for the above meeting

Area Board Grants – 30th June 2014

ID	Grant Type	Project Title	Applicant	Amount Required
841	Community Area Grant	Chippenham Community Arts Festival	Chippenham Community Arts Festival	£915

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £1000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Chippenham Community Arts Festival

6. Project summary:

3 days of workshops, theatre, music, dance, cabaret, spoken word, and visual arts (art and film), in various venues in and around the centre of Chippenham, including the Yelde, St Andrews Church hall, the Citadel and the Cause Arts Centre

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

sn153hl

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£915.00		
Total required from Area Board		£915.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
banners for the town centre	300.00			
filming for promotional purposes	240.00			
Rental of St Andrews hall	175.00			
website construction	200.00			
Total	£915			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

this is an opportunity for the community, all age ranges, to experience a variety of cultural events, improving the experience and the profile of the town - they will benefit in the experience of exposure to interesting, comic and provocative artistic performances. It will bring the various artistic strands of the town together for possibly for the first time in recent memory; this will also benefit the performers themselves, virtually all of whom come from the local area; students and young people will have the chance to perform inside and outside the venues (we are planning to perform at the Butter Cross), improving self confidence and instilling commitments to and expectations from their local community. The performance costs are in most cases minimal, but that of the headlining performance group are being met by Chippenham Borough Lands. It should raise the profile of the venues themselves, demonstrating what can be achieved in the town, and go further in building a sense of a sustainable artistic community, and could and should increase local business (cafes, pubs, restaurants, shops etc) during the festival. It will increase and improve the profile of participants e.g. Rag & Bone Arts, a local organisation specialising in youth theatre, adult choirs and workshops. The website and filming (for promotional purposes, over the three days) are to develop the festival as a brand in order to sustain it for future years.

14. How will you monitor this?

tickets sales, audience feedback, internet response, reviews in local press and blogs, associations

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Ticket sales should cover the remainder of the outgoings. There is some cash in reserve from the Chippenham Drama Fest at the Neeld in 2013.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

ID	Grant Type	Project Title	Applicant	Amount Required
743	Community Area Grant	Seagry Spitfire Memorial Project	Seagry Spitfire Memorial Project	£2,500

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Seagry Spitfire Memorial Project

6. Project summary:

To erect a stone memorial and plaque dedicated to two Spitfire pilots from 118 Sqn RAF who lost their lives in a flying accident in Seagry on 6th April 1941. The memorial would provide the current community and future generations with a visual reminder of the sacrifices made in the defense of our freedom.

7. Which Area Board are you applying to?

Chippenham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN15 5ER

9. Please tell us which theme(s) your project supports:

Children & Young People

Heritage, history and architecture

Inclusion, diversity and community spirit

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost	£5000.00		
Total required from Area Board	£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed £
Restoration of site	700.00	Collections/pubs/local	800.00
Stone and materials	1500.00	Evening event/presentation	150.00
Plaque	500.00	Donations	1200.00
Renew signpost on site	500.00	Other fund arising activites	350.00
Labour	1800.00		
Total	£5000		£2500

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Chippenham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will remember the two pilots who sacrificed their lives and act a a permanent memorial to these two young men. The project will keep alive the memory of the sacrifice made for the freedom we enjoy today. It will benefit future generations, young and old, it will remind all those that pass of the events of 1941. The memorial will provide a permanent reminder to future generations of the RAF losses in the area and will enrich understanding and appreciation the rich aviation history we have in the area. The memorial can also act as a focal point for future Remembrance Day services if required as Seagry does not have an external war memorial.

14. How will you monitor this?

With a visual memorial, visitors will come to view, contemplate and remember. Future educational projects could be stimulated by this.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Any future maintenance will be funded locally by donations.

16. Is there anything else you think we should know about the project?

No

ChAP's areas of interest over the coming year reflect the priorities identified at the JSA event- 'What Matters To You in the Chippenham Area' held at the Neeld Hall on 18th February 2014. (Appendix 1)

The meeting was attended by over 100 people representing a wide range of stakeholders across Chippenham and its surrounding villages. After group discussions on the evidence base of information followed by voting from all the attendees, and further prioritising by attendees at the subsequent Area Board meeting on 3rd March, a number of issues were identified for local action. Listed below are some of those priorities and how ChAP will support them during the coming year.

Better Use of Outside Space

- ChAP organises the popular annual Chippenham River Festival now in it's sixth year. The festival encourages use and enjoyment of the river and its surroundings, offering opportunities for participation in activities on and near the river. It involves local community groups and organisations and is sustained by volunteers, including young people, who assist with the organisation and management of the festival.
- ChAP continues to support the River Clean-Up project which has already made great improvements to the open spaces adjoining the river and close to the town centre, by it's regular volunteer sessions. This work now continues with professional involvement from The Nature of It organisation. A management plan has been drawn up for the redevelopment of the neglected areas within Island Park.
- ChAP will continue it's involvement with the Chippenham Skate Project and will be active in facilitating engagement and consultation with young people.

ACE (Arts, Culture & Events)

- **ChAP** has always been active in supporting cultural events. It is involved in a new collaborative project to create a 'hub' which will promote events and activities in the Chippenham area.
- **ChAP** administers it's own scheme to support the performing arts. ChAP offers stage equipment for loan to amateur groups in the area, who would otherwise have to pay commercial rates. Users of the scheme include the following CLOGS, Chippenham Drama Festival, Sally Baxter School of Dancing, That's Entertainment, The Malford Players.

- **ChAP** is working in partnership with Bournemouth Symphony Orchestra, Wiltshire Council, Chippenham Town Council, and Chippenham Partnership of Schools to deliver a programme of community music projects for Chippenham.

Health & Wellbeing

- ChAP supports the newly formed Older Peoples Forum and will link it's work with the ChAP H&SC Team, in partnership with stakeholders, to strengthen links, to influence decision making, and to improve delivery of services which promote the health and wellbeing of the wider community.
- ChAP will actively support youth activities and ensure that the needs of young people are identified and taken into account . Youth Services are to become more reliant upon community volunteers and ChAP will continue to act as a link between the key stakeholders to facilitate the recommendations of the recent review.
- ChAP is aware of the Dementia –Friendly Communities campaign. ChAP will support and promote the campaign throughout the area. ChAP will encourage communities and organisations to raise awareness, and to take action to make communities more dementia friendly..
- **Safe Places** ChAP has joined the Safe Places Steering Group and will encourage and promote the Safe Places project in Chippenham. ChAP will work with the Steering Group to establish and identify safe environments for people who may require some additional support when out in the community, and to raise awareness of their existence amongst the wider community.
- **Defibrillator project.** ChAP will continue its work it's work demystifying and promoting installation of defibrillators. Having facilitated the recent successful Defibrillator Event ChAP will continue to support community groups particularly in the rural areas, with their defibrillator projects. Further work will encourage community organisations and schools to facilitate training in first aid, CPR and use of defibrillators. ChAP will also be working in partnership with providers and stakeholders to set-up a central register of AEDs in Wiltshire and to publicise their locations.

Apart from the priorities identified above ChAP will also continue it's ongoing involvement in community activity as follows.

Engagement ChAP has established strong community links throughout the area and is involved with a variety of projects and initiatives. ChAP representatives are therefore well placed to continue to act as a link between various groups thus helping to avoid duplication and assisting with 'joined-up thinking'. .It is able to signpost community groups and individuals, and also able to readily consult with all sectors in our community area. ChAP has been a member of the Campus

Development Team since it was set up, and is well placed to act as a link between the campus team and other community organisations. The team is currently addressing issues of equality and diversity to ensure engagement and consultation with all members of the community. Through its' links with rural parishes, and the work of the Rural Champion, ChAP promotes the work of the Area Board, raising awareness and encouraging participation.

The ChAP Project Co-ordinator is an active member of Chippenham Campus Development Team, Chippenham Vision, Chippenham YAG (Youth Advisory Group), Chippenham ACE (Arts Culture & Events Forum), Chippenham Older Peoples Forum, Chippenham Safe Places Steering Group.

ChAP also networks with other CAPs in Wiltshire through the WFCAP organisation. ChAP Project Co-ordinators attend the quarterly Forum meetings and the CAP co-ordinators group meetings (CAPPERS).

Appendix 1 JSA priorities for 2014/15 (from 'What Matters to You in Chippenham Community Area' event, 18th February 2014)

Children and Young People

- To develop collaborative approaches for a single vision for engagement with ALL children and young people
- To address 10% increase in child poverty

Community Safety

- Reduce the perception of fear of crime especially among older people
- Better communication and partnership working across the services to reduce crime and associated ASB

Culture

- Development of an arts centre/hub
- Making greater use of outdoor spaces including butter cross area and the river for events/festivals

Economy

- Targeted marketing promotion of the towns USPs as an employment and retail centre (a business location of choice)
- Encourage further investment in town centre office space to attract and retain businesses

Environment

- Better use, management and access to green spaces including the river
- Tackling climate change including reducing the impact of new development

Health and Wellbeing

- Strengthen links between council and voluntary sector health & social care organisations
- Recognition and support for unpaid carers

Housing

- Strategic plan for Chippenham including employment infrastructure, housing and environment, and people fully involved through consultation
- More affordable housing throughout the community area

Leisure

- Need for improved sport and leisure facilities in Chippenham.
- Focus on delivering sports activities to young people from deprived area to reduce inequalities, and making better link between education and leisure

Transport

- Maintenance of roads not keeping up with level of road use, HGVs and weather damage and associated safety issues
- Traffic congestion-inability of the highway network to cope with existing and future traffic

Community

- Improved engagement with the wider community when making important decisions, particularly the under-represented/ deprived/ hard to reach
- Better marketing and communication of what the community area has to offer.

Appendix 2 ChAP costs 2014/15

Better Use of Outside Space

River Festival Project

Contribution to the cost of holding an event focussing on participation and use of the river.

£2,850

River Bank Clean-Up & Management Project

Cost of maintenance sessions led by The Nature of It

£2,625

ACE (Arts, Culture & Events)

Performing Arts Loan Scheme

Storage costs and scheme administration to support community groups and provide stage lighting and equipment.

£790

Health & Wellbeing

Safe Places Project

Purchase of promotional material and administration

£360

Defibrillator Project

Mapping and gapping exercise to establish current provision and identify areas of need.
Support for groups and organisations to install defibrillators

£125

